



11403 Cronridge Drive, Suite 232 Owings Mills, Maryland 21117  
Tel: (410) 654-5665 (800) 469-4473 Fax: (410) 654-9994 (800) 675-4473

www.air-prehire.com

**PRE-EMPLOYMENT BACKGROUND INVESTIGATION REQUEST**

Client: \_\_\_\_\_ Account #: \_\_\_\_\_ Date: \_\_\_\_\_

Requested By: \_\_\_\_\_ Telephone #: \_\_\_\_\_ Doc# / Dept: \_\_\_\_\_

Applicant Name: \_\_\_\_\_

Current Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Social Security #: \_\_\_\_\_ Birth Date: \_\_\_\_\_ DMV # / State: \_\_\_\_\_

Application Enclosed? Yes No / Resume Enclosed? Yes No



Can current employer be verified? Yes No

Can current supervisor be contacted? Yes No

Special Instructions: \_\_\_\_\_

\_\_\_\_\_ Program #:

Or choose from the following selections:

**Individual Selections**

- |                                 |       |                                   |       |
|---------------------------------|-------|-----------------------------------|-------|
| Employment History              | _____ | Identity Verification             | _____ |
| Extended Employment History     | _____ | Driving Record Check              | _____ |
| Academic Verification           | _____ | License / Credential Verification | _____ |
| Criminal Record Check           | _____ | Worker's Compensation Records     | _____ |
| Extended Criminal Check         | _____ | Civil Record Search               | _____ |
| Credit Report                   | _____ | Personal Reference                | _____ |
| Federal Criminal Check          | _____ | Other: _____                      |       |
| Drug Screening 5 – 8 – 10 panel | _____ |                                   |       |